

SEXUAL HARASSMENT ADVOCACY

UNRESTRICTED REPORT

- A Service member can report sexual harassment to a SARC or SAPR VA and receive victim advocacy services from the SAPR office.
- The SARC or SAPR VA will notify and conduct an in-person, virtual or telephonic referral with the Service member's commander and installation EO office to initiate an investigation (or clarification report via EO processes) of the sexual harassment allegation(s).

INITIAL NOTIFICATIONS FOR UNRESTRICTED REPORT TO EO:

- The SARC or SAPR VA will notify the EO office BEFORE notifying the installation commander or the victim's commander within 24-hrs
- To preserve the victim's ability to elect to file an informal or formal MEO complaint with the EO office
- The SARC or SAPR VA will only convey the victim's name, contact information, and commander's name to the EO office.
- Notification through email is NOT authorized

INITIAL NOTIFICATIONS FOR UNRESTRICTED REPORTS TO INSTALLATION COMMANDER:

- After the SARC or SAPR VA has notified the EO office, the SARC or SAPR VA will notify the installation commander (may be delegated to the vice commander)
- Notification will be done within 24hrs of receiving an unrestricted report
- Notification through email is NOT authorized

INITIAL NOTIFICATIONS FOR UNRESTRICTED REPORTS TO SERVICE MEMBER'S COMMANDER:

- After the SARC or SAPR VA has notified the EO office, the SARC or SAPR VA will contact the victim's commander. (If the commander is off station, the notification will be provided to the acting commander)
- Notification will be done within 24hrs of receiving an unrestricted report
- Notification through email is NOT authorized
- Command notification will only include the victim's name and confirmation that the victim received an overview of SAPR advocacy services. No additional incident information is authorized.